

LEGISLATIVE BOARD  
MEETING

The Legislative meeting of the Board of School Directors of the Cheltenham School District was held on Tuesday, June 11, 2019, at 7:05 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. Henry, Mr. Fishbein, Mr. Schultz, Mr. Pender, Ms. Haywood, Ms. McWilliams, Mr. England, Ms. Thomson, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Mr. Roos -Solicitor, Ms. Michaels and Mrs. Mance -Secretary.

Those absent:  
Beverly Gallagher, Director of Special Education

The following members of the staff were present:  
Christopher Barone, Director of Technology  
Charlene Collins, Director of Secondary Education  
Cheryl Horsey, Director of Student Services  
Kevin Kaufman, Director of Communications  
Adrienne Tolbert- Jackson, Director of Human Resources

There were 9 signatures in the guest register.

PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance was led by board member Ms. Thomson

APPOINTMENT OF  
NEW BOARD MEMBER

Upon motion by Mr. Fishbein, seconded by Ms. Thomson, the following resolution was adopted:

RESOLVED, upon recommendation of the Board of School Directors the Board appoints a new Board member to fill the seat vacated by Kate Thomson, effective Sunday, June 16, 2019.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. McWilliams. Absent: None. Abstain: Ms. Thomson. Negative: None. Motion adopted.

INDUCTION OF NEW  
BOARD MEMBER

The new Board member Mr. Charles Burdell Williams was sworn in by Judge Steven Tolliver.

RECOGNITIONS

The CHS girls track team receive a certificate from the Board for their seventh consecutive title, Dr. Realdine gave a presentation highlighting the academic success of the class of 2019 and the Robotic team gave a demonstration.

SUPERINTENDENT'S  
REPORT

Dr. Marseille shared the following with the Board and community:

- Congratulated Life Skills student Faith Olumbe what was accepted to Millersville University
- Early dismissals on the last day of school and the Early Dismissals on the first day of School
- The remaining Move up day and Graduation Ceremonies
- Upcoming Educational Affairs and Policy Committee Meetings
- Summer Voyage Program
- Summer K-12 Registration

SOLICITOR'S REPORT

Mr. Roos announced there were no Executive Sessions since the last board meeting:

**Monday, May 20, 2019**

Liaison Group Meeting

**Wednesday, May 22, 2019**

Policy Committee Meeting

**Thursday, May 23, 2019**

Communications Committee Meeting

**Tuesday, May 28, 2019**

SUNSHINE

ANNOUNCEMENTS

Educational Affairs Meeting  
**Tuesday, June 4, 2019**  
 Agenda Build  
 Immediately followed by Facilities Committee Meeting  
 Immediately followed by Financial Affairs Committee Meeting  
**Monday, June 10, 2019**  
 Informational Session  
**Tuesday, June 11, 2019**  
 Informational Session  
 Agenda Review  
 Regular Legislative Board Meeting

**PUBLIC COMMENTS ON  
 AGENDA ITEMS ONLY**

There were no public comments.

**TREASURER’S REPORT**

Upon motion of Mr. Fishbein, seconded by Ms. McWilliams, the Treasurer’s Report for the period ending May 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

**REAPPOINTMENT OF  
 TREASURER**

Upon motion by Mr. Cohen seconded by Mr. England, the following resolutions was adopted:

RESOLVED, upon recommendation of the Board of School Directors the Board reappoints Karen Washington as Treasurer for the School District for the fiscal year 2019-2020, at no additional compensation.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

**REAPPOINTMENT OF  
 SOLICITOR**

Upon motion by Mr. England seconded by Ms. McWilliams, the following resolution was adopted:

RESOLVED, upon recommendation of the Board of School Directors the Board reappoints Kenneth Roos, Esq., of the firm Wisler Pearlstine, LLP, as solicitor for general legal services for the school district on a retainer basis for the fiscal year 2019-2020, beginning July 1, 2019, with no change from the 2018-19 retainer and an increase of \$5.00/hour for partner and senior education attorney hourly rates.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Fishbein seconded by Ms. McWilliams, the following resolution was adopted:

RESOLVED, upon recommendation of the Board of School Directors the Board approves the firm Sweets, Stevens, Katz & Williams to provide special education legal services for the school district for the fiscal year 2019-20, beginning July 1, 2019, with no change in attorney and legal assistance hourly rates.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

- MCIU REPORT** Mr. England reported the MCIU Committee discussed the following at the May 22, 2019 meeting: pre-k counts and construction budget.
- EASTERN CENTER REPORT** Ms. McWilliams stated the Eastern Center for Arts and Technology Joint Operating Committee has not met since the last board meeting.
- PENNSYLVANIA SCHOOL BOARD ASSOCIATION VOTING DELEGATES** Upon motion by Mr. Schultz seconded by Ms. McWilliams, the following resolution was adopted:  
RESOLVED, upon recommendation of the Board of School Directors the Board appoints the following board members as PBSA voting delegates:
- Mr. David Cohen
  - Mr. William England
  - Ms. Julie Haywood
- On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.
- FINANCIAL AFFAIRS COMMITTEE** Mr. Schultz reported the Financial Affairs Committee discussed the following agenda items at the June 4, 2019, meeting: Approval of minutes 2018-19 Budget Status, 2019-20 Final budget, and Year in review – Food Services. Mr. Schultz announced the next meeting date is scheduled for Tuesday, August 6, 2019, at the Administration Building in room 119.
- ADPOTION OF BUDGET AND TAX LEVY** Upon motion by Mr. Fishbein seconded by Ms. Henry, the following resolution was adopted:  
RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves the final budget for the Cheltenham School District for the fiscal year beginning July 1, 2019 and authorization of the appropriation and expenditure of the funds as itemized in said Budget during the fiscal year beginning July 1, 2019, in the amount of \$122,290,352 (4.45% increase). The necessary revenue for the same shall be provided by the following taxes for the fiscal year beginning July 1, 2019, adopted concurrently herewith:
- 1 . A Real Estate Transfer Tax of one percent (1%) to be shared equally between the Township of Cheltenham and the Cheltenham School District where each receives one-half (½) of the Real Estate Transfer Tax;
  - 2 . A Mercantile License Tax on (i) wholesale vendors or dealers in goods, wares at the rate of one (1) mill on each dollar of gross volume of business and (ii) retail vendors or dealers in goods, wares, and merchandise at the rate of one and one-half (1½ ) mills on each dollar of the gross volume of retail business transacted within the School District during the license year to be shared equally between the Township of Cheltenham and the Cheltenham School District where each receives one-half (½) of the Mercantile License Tax;
  3. A tax on net profits earned on businesses, professions, and other activities conducted by residents of the School District of Cheltenham Township and on salaries, wages, commissions, and other compensation earned by residents of the Cheltenham School District is imposed by the School District at the flat rate of one percent (1%) to be shared equally between the Township of Cheltenham and the Cheltenham School District where each receives one-half (½) of the Earned Income Tax.
  4. A Local Services Tax (LST) in the amount of Five Dollars (\$5.00), by virtue of the fact that the

Commissioners of the Township of Cheltenham have enacted a LST in the amount of \$ 52.00 similar to the Resolution imposing a like tax by the Cheltenham School District.

5. A school tax on real estate at a rate of 48.2773 mills (2.6% increase), or at the rate of \$4.82773 on each \$100.00 of assessed valuation of taxable property shall be levied upon all the property upon which the County of Montgomery taxes are levied and assessed.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: Mr. England. Motion adopted.

APPROVAL OF FUND  
BALANCE  
DESIGNATION

Upon motion by Mr. Fishbein seconded by Mr. Pender, the following resolution was adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves \$2,733,728 of Fund Balance for the 2019-20 budget and \$2,000,000 for Capital Projects.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: Mr. England. Motion adopted.

EDUCATIONAL AFFAIRS  
COMMITTEE

Ms. McWilliams reported the Educational Affairs Committee discussed the following agenda items at the May 28, 2019 meeting: Approval of minutes and A-TSI (Additional Targeted Support and Improvement). Ms. McWilliams announced the next meeting is scheduled for Tuesday, June 18, 2019, at the Administration building in room 119.

FACILITIES COMMITTEE

Mr. England, reported the Facilities Committee discussed the following agenda items at the June 4, 2019, meeting: Approval of minutes and district projects update. Mr. England announced the next meeting date is scheduled for Tuesday, August 6, 2019, at the Administration building in room 119.

LIAISON GROUP

Mr. Cohen reported the Liaison Group discussed the following agenda items at the May 20, 2019, meeting: approval of minutes, Update on Elkins Estate project, Update on Church Road and Greenwood Avenue, Schedule for Tookany Creek Bridge repair/replacement near second street, Brooks Road concerns, Update on next steps from the Township/playground at Cedarbrook meeting, Survey and street traffic around schools, Discussion on local church creating food packages for school youth, Billing Township for use of School building/fields, Old and New Business. The next meeting is Monday, August 19, 2019, at the Township Administration building.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following agenda items at the May 22, 2019, meeting: Approval of minutes, Policy and AR 223 Smoking and Tobacco Use, Policy 814 and new AR Copyrighted Materials, Policy 262 and AR Recess/Inclement Weather, Policy 817 Civil Court Claims (1999) for Repeal, Policy 120 Human Development Program (1998) for Repeal, Policy 105 Curriculum Development, and Policy 111 Curriculum and Instructional Management, and New Business: Policy and AR 113 Special Education, Policy 114 Gifted, Policy 707 Use of School Facilities, and New Policy Civility Policy. Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, June 26, 2019, at 8:00 a.m. at the Administration building in room 119.

**1. First Read Policies**

- a. #105 Curriculum Development
- b. #113 Special Education
- c. #113.1 Special Education for Repeal
- d. #114 Gifted Education
- e. #707 Use of School Facilities
- f. # 922 Civility Policy
- g. #812 Property Insurance

- h. #813 Other Insurance
- i. #803 School Calendar
- j. #804 School Day
- k. #708 Lending School Owned Equipment and Books
- l. #710 Use of Equipment by Staff
- m. #619 District Audit
- n. #211 Student Accident Insurance
- o. #323/423/523 Smoking and Tobacco Use

**2. New First Read Policy**

- a. #262 Weather Related and Access to Recess Guidelines

Upon motion by Ms. Mc Williams, seconded by Mr. Schultz the following resolution was adopted:

**3. Policies for Adoption**

- a. #223 Smoking and Tobacco Use b. #209 Health and Dental Examinations

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: Mr. England. Motion adopted.

Upon motion by Mr. Cohen, seconded by Ms. Mr. Pender the following resolution was adopted:

**3a. Policies for Adoption**

- b. #817 Civil Court Claims (1999) for Repeal
- c. #120 Human Development Program (1998) for Repeal

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: Mr. England. Motion adopted.

**COMMUNICATION COMMITTEE**

Mr. Fishbein reported the Communications Committee discussed the following items at the May 23, 2019 meeting: Approval of minutes and a presentation on: Social Media update, Texting follow up, Budget presentation video follow up, and Branding Survey report. The next Communications Committee meeting is scheduled for Thursday, September 26, 2019, at 7:00 p.m. at the Administration building in room 119.

**LEGISLATIVE REPORT**

Ms. Haywood reported the Montgomery County Legislative Committee discussed the following items at their last meeting: State Budget should be passed by the end of June and PDE issued guidance on Charter schools.

**PERSONNEL**

Upon motion by Mr. England, seconded by Ms. Henry, the following resolution was adopted:

- Approval of Act 93 Agreement Amendment
- Appointment of Administrator
- Appointment of Temporary Professional Employees
- Appointment of Long-Term Substitute Teachers
- Appointment of

RESOLVED, upon recommendation of the Administration the Boards approves the Agreement with the Cheltenham Association of School Supervisors and Administrators (CASSA) effective July 1, 2019, through June 30, 2022 as set forth in the Agreement presented to the Board.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of David Teasdale as Director of Facilities and Maintenance, Administration Building, CASSA classification, at an annual 2019-2020 salary of \$123,000, prorated, to be hired provisionally pending statutory requirements, effective July 1, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Stephanie Irani, School Nurse at Cedarbrook Middle School, to be hired provisionally pending statutory

Support Staff	requirements, effective August 20, 2019, at a salary of \$49,828 (Step 5/Bachelor's) 2017-2018 salary schedule.
Approval of Changes in Assignment	
Appointment of Secondary Summer School and ESY (Extended School Year) Personnel	RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Amanda Roman as Long-Term Substitute Teacher, Special Education Teacher at Cheltenham High School, at a salary of \$75,912 (Step 7/Masters+36) 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective August 20, 2019, through the end of the 2019-2020 school year.
Appointment of Summer Custodial Help Staff	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Katie McKeegan as General Office Secretary, Grade 3, at Elkins Park School, 7.5 hours per day for 260 days, at an annual rate of \$38,587, to be hired provisionally pending statutory requirements, effective July 1, 2019. A 90-day probation period is required.
Appointment of Temporary Registrar Staff	
Appointment of Voyage Summer Program Personnel	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Tisheba McCall-Dixon as a part-time Lunch Aide, Tier I, at Elkins Park School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective April 8, 2019. A 90-day probation period is required.
Appointment of Kindergarten Kickstart Program Personnel	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of a change in position and status for Bonita Shelton from: part-time C.L.A.S.P. Aide at Cheltenham Elementary School; to: full-time C.L.A.S.P. Site Director, Tier IV, at Cheltenham Elementary School, 7.5 hours per day for 182 days, at an hourly rate of \$21.36, effective May 28, 2019.
Approval of Salary Adjustments for Confidential Secretarial Positions	
Approval of Extra Duty/Extra Pay	RESOLVED, upon recommendation of the Administration the Boards approves the personnel for ESY teaching staff, per attachment entitled "2019 ESY Teaching Staff List", at an approved rate of \$36.90 per hour.
	RESOLVED, upon recommendation of the Administration the Boards approves the ESY Paraeducators, per attachment entitled "Summer 2019 ESY Para-Educator List". The rate of pay is the same as the individual's rate during the 2019-2020 academic school year.
	RESOLVED, upon recommendation of the Administration the Boards approves the personnel for secondary summer school teaching staff, per attachment entitled "2019 Summer School Staffing List", at an approved rate of \$36.90 per hour.
	RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed as Summer School Security Officers at Cheltenham High School, effective June 27, 2019 through August 10, 2019 at his or her 2019-2020 hourly rate. <ul style="list-style-type: none"> <li>● Ellsworth Coley</li> <li>● Maurice Fields</li> <li>● William Spencer</li> <li>● Donna Mumford</li> </ul>
	RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2019 Summer Custodial Help", to serve as summer help workers for the Summer of 2019 at \$11.00 per hour, effective June 17, 2019 through August 9, 2019.
	RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed as Temporary Registrars for the summer of the 2019-2020 School year, effective June 24, 2019 through August 23, 2019, at \$12.00 per hour. <ul style="list-style-type: none"> <li>● Ms. Barbara Gadson</li> <li>● Ms. Taylor Gray</li> <li>● Ms. Suzanne Wissmann</li> </ul>

PERSONNEL  
(continued)

- Ms. Chevelle East

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2019 Voyage Summer Program Personnel", to serve as teachers in the Voyage Summer Program from July 08, 2019 through July 26, 2019, at a rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2019 Kindergarten Kickstart Program Personnel", to serve as teachers in the Kindergarten Kickstart Summer Program from July 08, 2019 through July 25, 2019, at a rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the effective July 1, 2019, the compensation for all District Secretarial Positions classified as "confidential" pursuant to the Public Employee Relations Act shall be increased by 2% contingent upon satisfactory evaluation.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

**Information Items:**

**1. Retirements**

**The Superintendent accepted the following retirements:**

a. Rosemarie Derstine, Secretary to the Director of Facilities and Maintenance at the Administration Building, effective June 14, 2019, end of workday. Ms. Derstine has been a district employee for 16 years.

**2. Resignations**

**The Superintendent accepted the following resignations:**

a. Amanda Krebs, French Teacher at Cheltenham High School, effective June 17, 2019, end of workday.

b. Aldo Andrade, part-time C.L.A.S.P. Aide at Wyncote Elementary School, effective June 13, 2019, end of workday.

c. Giovanni Goodman, part-time C.L.A.S.P. Aide at Myers Elementary School, effective June 14, 2019.

d. Frances Guzman, part-time C.L.A.S.P. Aide at Myers Elementary School, effective June 13, 2019, End of workday.

e. Jennifer Hall, Art Teacher at Cheltenham High School, effective June 17, 2019, end of workday.

f. Krystina Whitehouse, Inclusion Paraeducator at Myers Elementary School, effective June 13, 2019, end of workday.

g. Katherine Shevlin, Registrar/Residency Specialist at the Administration Building, effective June 21, 2019, end of workday.

**3. Non-discretionary Leaves of Absence**

**The following non-discretionary Leaves of Absence were granted:**

a. Janet Major, Custodian at Cheltenham High School, granted an unpaid leave of absence from March 26, 2019 until May 24, 2019, under the provisions of the Family & Medical Leave policy. Ms. Major's return to work date is May 28, 2019.

- EDUCATIONAL AFFAIRS Upon motion by Mr. Fishbein, seconded by Mr. Cohen the following resolution was adopted:
- Approval of  
Conferences
- Approval of Educational Service Agreements
- Approval of Agreement for an Approved Private School Placement 2018-2019
- Approval of Agreement for an Approved Private School Placement 2019-2020
- Approval of Volunteers
- RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Markeith Brown, Supervisor of Maintenance & Grounds to attend the 2019 Project Management Academy in King of Prussia, PA June 17 through June 20, and September 16 through 19, 2019, with an estimated cost of \$2095.00 to be paid from the general fund account.
- RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Dr. Ray McFall, Principal of Cheltenham High School to attend the Principals Conference in Boston, MA from July 17 through July 20, 2019, with an estimated cost of \$1,800.00 to be paid from the general fund account.
- RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Gerald Aungst, Teacher to attend the Keystone Technology Innovator Summit for All Summit in Shippensburg, PA from July 22 through June 26, 2019, with an estimated cost of \$350.00 to be paid from the general fund account.
- RESOLVED, upon recommendation of the Administration the Boards approves the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:
- Student: 406387
- RESOLVED, upon recommendation of the Administration the Boards approves the Approved Private School Agreement for Extended School Year. This agreement governs the contractual terms and conditions for the placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:
- Student: 409422
  - Student: 407622
  - Student: 231363
  - Student: 403537
  - Student: 403377
  - Student: 402144
- RESOLVED, upon recommendation of the Administration the Boards approves the Approved Private School Agreement and Addendum for the 2019-20 school year. This agreement governs the contractual terms and conditions for the placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:
- Student: 401494
  - Student: 406965
- RESOLVED, upon recommendation of the Administration the Boards approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.
- On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.



FINANCIAL AFFAIRS  
 Approval of 2018-2019  
 Budget Transfers  
 Approval of Payments  
 Approval of  
 Homestead/ Farmstead  
 Exclusion  
 Approval of Real Estate  
 Tax Installment  
 Payments Resolution  
 Authorization for  
 School District  
 Depositories  
 Approval of the Catalog  
 Fixed Discount Program  
 Authorization for  
 Temporary Investment  
 of Funds  
 Approval to Participate  
 in Purchasing  
 Cooperatives  
 Approval of Purchasing  
 Agents  
 Authorization to Pay  
 Bills  
 Authorization to  
 Execute Fina; Budget  
 Transfers  
 Approval of Non-  
 Resident Tuition Rates  
 for 2019-2020  
 Approval of 2019-2020  
 School District  
 Insurance  
 Approval of Lenovo  
 Chromebooks for High  
 School Leave  
 Agreement  
 Approval of Contracts

Upon motion by Mr. Schultz, seconded by Ms. Henry, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards gives authorization to make budget transfers and assignments for the 2018-19 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period May 15, 2019, through June 6, 2019, in the following amounts in accordance with the list submitted to the board.

<b>FUND</b>	<b>Check Numbers</b>	<b>Amount</b>
<b>General Fund</b>	152984 - 153267	1,483,255.42
<b>Payroll Fund</b>	11815 - 11867	62,386.36
<b>Bond Fund</b>	2328 - 2329	43,600
<b>Food Service Fund</b>	2478	159,739.88
<b>Scholarship Fund</b>	1527 – 1575	41,399.99
<b>Student Activities Fund</b>	2821 – 2828	10,901.29

RESOLVED, WHEREAS, the County Assessor has certified to the School District that there are 7,924 eligible homestead properties in the School District and no eligible farmstead properties in the School District for the 2019-2020 fiscal year and;

WHEREAS, the Pennsylvania Department of Education has certified that the School District’s Property Tax Reduction Allocation for the 2019-2020 fiscal year is \$3,523,496;

In accordance with the Special Session Act 1 of 2006, known as the Taxpayer Relief Act, the Board of School Directors hereby establishes the following homestead exclusion and farmstead exclusion, for the 2019-2020 fiscal year:

1. All eligible homesteads shall receive a homestead exclusion of \$9,218 of the assessed value of the homestead, which, based upon the millage rate established for the 2019-2020 fiscal year, corresponds to a tax reduction of \$445.
2. All eligible farmsteads shall receive a farmstead exclusion of \$9,218 of the assessed value of the farmstead, which, based upon the millage rate established for the 2019-2020 fiscal year, corresponds to a tax reduction of \$445
3. The Tax Collector shall itemize the exclusion on each eligible homestead and eligible farmstead owner’s annual property tax bill, showing (a) the assessed value, (b) the tax liability on the assessed value, (c) the amount of the homestead and/or farmstead exclusion in assessed value, (d) the actual tax liability after the homestead and/or farmstead exclusion and (e) the actual tax savings associated with the homestead and/or farmstead exclusion.
4. The Tax Collector shall also have the following notice included with the tax bills of all owners of eligible homestead and farmstead properties:

**NOTICE OF PROPERTY TAX RELIEF**

Your enclosed tax bill includes a tax reduction for your homestead and/or farmstead property. As an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes. These provisions shall apply to the annual property tax bills issued in July 2019 and not to any interim real estate tax bill.

FINANCIAL AFFAIRS  
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves the Real Estate Tax Installment Payments to meet Special Session Act 1 of 2006 and the 2019-2020 budget requirements of the School District.

WHEREAS, Act 1 requires school districts to offer installment payments for real estate property taxes and

WHEREAS, the Board of School Directors intends to comply with this regulation

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the School District of Cheltenham Township establishes installment payments as follows:

- Installment payments will be available to all properties to comply with Act 25.
- Installment payments will be made in three equal payments due on or before the last banking day of August, September, and October of the applicable tax year.
- Discounts are not permitted.
- Failure to make the first installment payment by the established due date will disqualify the taxpayer from the installment payment program for the applicable year.
- A 10% penalty of any late installment payment(s) will be assessed.
- If complete payments are not received by the due date of the final payment, the entire penalty indicated on the bill will be assessed.
- A taxpayer who is delinquent by more than ten days on two installment payments shall be ineligible for the installment payment option in the following fiscal year.

RESOLVED, upon recommendation of the Administration the Boards approves the school district depositories be maintained at the following financial institutions:

- Pennsylvania Local Government Investment Trust
- Citizens Bank
- PNC Bank through PA School District Liquid Asset Fund – Primary Depository
- Pennsylvania Treasurer’s Investment Programs for Local Governments (INVEST)
- Fulton Bank

RESOLVED, upon recommendation of the Administration the Boards approves the Catalog Fixed Discount Program as awarded by the MCIU Joint Purchasing Board for the period July 1, 2019 through June 30, 2020.

RESOLVED, upon recommendation of the Administration the Boards approves the Catalog Fixed Discount Program as awarded by the LLIU Joint Purchasing Board and agreed upon by the MCIU Joint Purchasing Board for the period of July 1, 2019 through June 30, 2020.

RESOLVED, upon recommendation of the Administration the Boards approves the Business Manager be authorized to secure the best possible rates of return for the district’s funds in accordance with approved Pennsylvania school laws.

RESOLVED, upon recommendation of the Administration the Boards approves the District to participate at no cost in the following purchasing cooperatives to purchase volume discounts:

- National Purchasing Cooperative
- PSBA Buy Board
- Association of Educational Purchasing Agencies
- PA Department of General Services
- PEPPM Technology Bidding and Purchasing Program
- Keystone Purchasing Network

FINANCIAL AFFAIRS  
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves of Cara Michaels and Karen Washington as purchasing agents of the Cheltenham School District in accordance with public school code 24 P.S. § 8-807.

*Purchase orders are issued and a designation of responsible individuals is required for final sign off, to ensure appropriate approvals have been granted.*

RESOLVED, upon recommendation of the Administration the Boards gives authorization to pay the bills necessary prior to August 13, 2019 with ratification at the August meeting.

RESOLVED, upon recommendation of the Administration the Boards gives authorization to make final budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures prior to August 13, 2019 with ratification at the August meeting.

RESOLVED, upon recommendation of the Administration the Boards approves of the non-resident student tuition rates for the 2019-2020 school year be adopted as follows:

Grades K-6 Daily \$92.05 Annual \$16,569.58

Grades 7-12 Daily \$98.23 Annual \$17,680.73

*These rates are based on calculations approved by the Pennsylvania Department of Education for the 2019-20 school year with an increase of 3.48% for elementary and an increase of 2.96% for secondary.*

RESOLVED, upon recommendation of the Administration the Boards approves of School District Insurance for 2019-20 be approved, as listed.

<u>Coverage</u>	<u>Company</u>	<u>Premium Amount - \$</u>
Property	CM Regent	153,135
General Liability & Crime	CM Regent	56,731
Automobile	CM Regent	26,532
Boiler & Machinery	Hartford Steam Boiler	14,210
Umbrella	CM Regent	28,039
School Board Legal	AIG Group	77,503

RESOLVED, upon recommendation of the Administration the Boards approves of Lenovo Chromebooks for the Cheltenham High School Lease agreement contingent upon general and bond counsel final approval. The agreement is a three-year term for 1,500 Chromebooks at an annual cost of \$175,741 and a total cost of \$497,850.

RESOLVED, upon recommendation of the Administration the Boards approves of Maillie, LLC to provide auditing services for the fiscal year ending June 30, 2019 in the amount of \$30,000.

RESOLVED, upon recommendation of the Administration the Boards approves of the building automation support services agreement from CM3 Building Solutions for the period of July 1, 2019 to June 30, 2020 in the amount of \$55,200.

RESOLVED, upon recommendation of the Administration the Boards approves Lukens & Wolf, LLC to services based upon the fees as outlined in the contract for the 2020 District Initiated Assessment Appeals.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR  
QUESTIONS

There were no prior questions.

PUBLIC COMMENTS

Mark Davies, Wyncote, asked for exceptions for AR 122 allowing students who don't attend the District's schools to have the opportunity to participate in the District's extracurricular activities.

MEETING ADJOURNED

Upon motion by Mr. Schultz, seconded by Ms. Henry and unanimously approved, the meeting was adjourned at 9:37 p.m.

  
Secretary

  
President