

**Cheltenham School District
Hybrid Legislative Board Meeting of the Board of School Directors
September 21, 2021**

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met in a virtual model on Tuesday, September 21, 2021 at 7:04 p.m. via Zoom to hold a regular legislative board meeting. The meeting was called to order by President, Ms. Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Joel Fishbein, Ms. Julie Haywood, Ms. Pamela Henry, Ms. Jennifer Lowman, Mr. Christopher Pender, Sr., Mr. Daniel Schultz. Absent: Mr. William England

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Dr. Tamara Thomas Smith, Assistant Superintendent; Mrs. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Nancy Hacker, Acting Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

ATTENDEES

There were 28 attendees who joined online for the virtual meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Cheltenham School Board member, Mr. Fishbein.

SOLICITOR'S REPORT

Mr. Diasio reported there were five executive sessions held since the last legislative meeting.

APPROVAL OF MINUTES

Upon motion by Ms. Haywood, seconded by Ms. Lowman, the minutes of the August 10, 2021 Hybrid Legislative Meeting of the Board of School Directors were unanimously approved.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There were no public comments on agenda items.
***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

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PRESIDENT'S REPORT Approval of Treasurer's Report	Upon motion by Mr. Fishbein, seconded by Ms. Lowman, the Treasurer's report for the period ending August 31, 2021, as presented in financial statements to the Board and as attached to the original minutes, was unanimously approved.
Approval of Resolution Regarding Pennsylvania Department of Education	Upon motion by Mr. Fishbein, seconded by Mr. Schultz, the resolution authorizing the Acting Superintendent to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education through electronic signature was unanimously approved.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	Due to the absence of the committee chair, no report was given for the August 2021 MCIU meeting.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared that The Eastern Center for Arts and Technology JOC the minutes of the September 8, 2021 meeting can be accessed via the <u>Eastern Center for Arts and Technology – Joint Operating Committee website</u> . Mr. Burdell-Williams announced the next JOC meeting will be held on October 13, 2021.
SUPERINTENDENT'S REPORT	Acting Superintendent Dr. Hacker shared information regarding: <ul style="list-style-type: none">● Flex Scheduling Memorandum of Agreement● Staff Vaccination program● COVID-19 data update for CSD and Montgomery County● Director of Business Services
Approval of COVID-19 Vaccine Program for Staff	Upon motion by Mr. Schultz, seconded by Mr. Fishbein, the Board unanimously approved a resolution regarding a COVID-19 vaccine program for staff.
Approval of Flex Scheduling Memorandum of Agreement	Upon motion by Ms. Haywood, seconded by Mr. Pender, the Board unanimously approved the Flex Scheduling Memorandum of Understanding.
Approval of the Memorandum of Understanding between the District and the MCOPH	Upon motion by Mr. Fishbein, seconded by Mr. Cohen, the Board unanimously approved the Memorandum of Understanding between the District and the Montgomery County Office of Public Health to participate in the Assisting Childhood Education through Increase Testing: Project ACE-IT.

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FINANCIAL AFFAIRS COMMITTEE	Mr. Schultz, reporting for the Financial Affairs committee, shared that there was no meeting held in August 2021. The next meeting is scheduled for October 5, 2021.
EDUCATIONAL AFFAIRS COMMITTEE	No meeting was held in August 2021. The next meeting is scheduled for September 28, 2021.
FACILITIES COMMITTEE	<p>Mr. Burdell-Williams, reporting for the Facilities Committee, shared highlights from the Facilities Committee meeting held on September 14, 2021:</p> <ul style="list-style-type: none">● School District Building and Maintenance updates● Staffing updates● Facilities Use update● Capital Work update <p>Mr. Burdell-Williams announced that the next meeting will be held on October 5, 2021.</p>
LIAISON GROUP	<p>Mr. Cohen, reporting for the Liaison Group, shared highlights from discussions at the September 20, 2021 meeting including:</p> <ul style="list-style-type: none">● School Bus Safety● Shared expenses for school traffic signals (repairs, replacement electricity)● Shared expenses for fuel dispensing system utilized by the CTSD● La Mott and East Cheltenham Library discussion● Stormwater Management Fee discussion● Land Development Updates● Tax Office Attorney discussion <p>Mr. Cohen announced the next Liaison Group meeting has not yet been scheduled.</p>
POLICY COMMITTEE	<p>Mr. Schultz, reporting for the Policy Committee, discussed the following agenda items at the August 25, 2021 meeting: Old Business: Policy 351/451/551 Drug and Substance Abuse (1998); Policy 802 Electronic Signatures/Records (New Policy); Policy and AR 218 Student Discipline; New Business: Policy and AR 826 Social Media (2016); Policy and AR 921 Public Relations Objective (2015); Policy 816-B Website Development (2010) for Repeal; Policy 312 Evaluation of Employees (2014); Policy 412 Evaluation of Professional and TPEs (2014) for Repeal; Policy 413 Evaluation of TPEs (1993) for Repeal; Policy 512 Evaluation of Classified Employees (1993) for Repeal</p> <p>Mr. Schultz announced the next Policy Committee Meeting is scheduled for September 29, 2021.</p>

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Upon motion by Ms. Haywood, seconded by Ms. Lowman, the following policies were unanimously adopted or repealed:

Adoptions

- a. #351 Drug and Substance Abuse (1998)
- b. #451 Drug and Substance Abuse (1998) for Repeal (consolidation into 351)
- c. #551 Drug and Substance Abuse (1998) for Repeal (consolidation into 351)
- d. #802 Electronic Signatures/Records (New Policy)

**COMMUNICATIONS
COMMITTEE**

Mr. Fishbein, reporting for the Communications Committee, shared that the Communications Committee did not meet in August 2021.

Mr. Fishbein announced the next Communications Committee Meeting is scheduled for September 23, 2021.

**LEGISLATIVE
REPORT**

Ms. Haywood, reporting for the Montgomery County School Directors Legislative Committee (MCS DLC), shared highlights from the last meeting including:

- Build Back Better Program
- White House Initiative on Advancing Educational Equity, Excellence, and Economic Opportunity for Hispanics
- Charter School Funding update
- 2021 Virtual Fall Advocacy Day

Ms. Haywood announced that the next Legislative Committee meeting will be held in October 2021 via Zoom.

PERSONNEL

Upon motion by Ms. Haywood, seconded by Mr. Fishbein, the following resolutions were adopted:

**Appointment of
Professional Employee**

Appointment of Professional Employee

RESOLVED: The administration recommends the ratification of the appointment of Jaclyn Miller, Special Education Teacher at Wyncote Elementary School, to be hired provisionally pending statutory requirements, effective September 13, 2021, at a salary of \$72,922 (Step 6/Masters+24).

**Appointment of
Temporary Professional
Employees**

Appointment of Temporary Professional Employees

RESOLVED: The administration recommends the ratification of the appointment of Tatiana Alcindor, Spanish Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 30, 2021, at a salary of \$49,490 (Step 3/Bachelors).

RESOLVED: The administration recommends the ratification of the appointment of Shannon Benner, Kindergarten Teacher at Wyncote Elementary School, to be hired provisionally pending statutory requirements, effective August 24, 2021, at a salary of \$51,050 (Step 4/Masters).

RESOLVED: The administration recommends the ratification of the appointment of Lauren Dicko, Mathematics Teacher at Cedarbrook Middle School, to be hired

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provisionally pending statutory requirements, effective August 25, 2021, at a salary of \$60,566 (Step 6/Masters).

RESOLVED: The administration recommends the ratification of the appointment of Caitlin McCalister, Kindergarten Teacher at Glenside Elementary School, to be hired provisionally pending statutory requirements, effective August 24, 2021, at a salary of \$49,290 (Step 1/Masters).

RESOLVED: The administration recommends the ratification of the appointment of Alex Powidzki, Grade 4 Teacher at Wyncote Elementary School, to be hired provisionally pending statutory requirements, effective August 24, 2021, at a salary of \$47,483 (Step 3/Bachelors).

RESOLVED: The administration recommends the ratification of the appointment of Alexis Victor, Grade 2 Teacher at Wyncote Elementary School, to be hired provisionally pending statutory requirements, effective August 24, 2021, at a salary of \$51,550 (Step 4/Bachelors).

RESOLVED: The administration recommends the appointment of Deirdre McKeon, Librarian at Myers Elementary School, to be hired provisionally pending statutory requirements, effective October 18, 2021, at a salary of \$55,834 (Step 6/Bachelors).

RESOLVED: The administration recommends the appointment of Marissa Hawkins, Speech and Language Pathologist, to be hired provisionally pending statutory requirements, effective September 30, 2021, at a salary of \$60,566 (Step 6/Master's).

RESOLVED: The administration recommends the appointment of Guy Campanella, Technology Education Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective September 22, 2021, at a salary of \$55,391 (Step 4/Masters).

RESOLVED: The administration recommends the appointment of Briana Stinson, Home and School Visitor/Social Worker at the Administration Building, to be hired provisionally pending statutory requirements, effective October 11, 2021 at a salary of \$60,566 (Step 6/Masters).

Appointment of Long-Term Substitute Teacher

Appointment of Long-Term Substitute Teacher

RESOLVED: The administration recommends the ratification of the appointment of Ana Vargas-Manners, Long Term Substitute Teacher, Spanish Teacher at Cheltenham High School, at a salary of \$78,417 (Step 6/Masters +36), to be hired provisionally pending statutory requirements, effective August 24, 2021, through the end of the 2021-2022 school year.

Approval of Changes in Assignment

Approval of Changes in Assignment

RESOLVED: The administration recommends the ratification of the approval of a change in position and status for Shalisha Smith from: Interim Guidance Secretary, Grade 5, at Cheltenham High School to: Guidance Secretary, Grade 5, at Cheltenham High School, 7.5 hours per day for 260 days, at an annual rate of \$46,149 prorated, effective May 10, 2021.

RESOLVED: The administration recommends the ratification of the approval of a change in position for Debra DiBattista from: Science Teacher at Cedarbrook

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School to: Grade 3 Teacher at Wyncote Elementary School, effective August 24, 2021.

RESOLVED: The administration recommends the ratification of the approval of a change in position for Donna Mumford from: Safety Officer at Cheltenham High School to: Kindergarten Assistant, Tier 1A, at Glenside Elementary School, 7 hours per day for 182 days, at an hourly rate of \$16.37, effective August 24, 2021.

RESOLVED: The administration recommends the ratification of the approval of a change in position for Tanya Scarpato from: Special Education Teacher at Wyncote Elementary School to: Grade 4 Teacher, at Wyncote Elementary School, effective August 24, 2021.

RESOLVED: The administration recommends the ratification of the approval of a change in position for Tayonne Gaines from: Temporary Registrar at the Administration Building to: Secretary to the Director of Athletics and Student Services, Grade 5, at Cheltenham High School, 7.5 hours per day for 260 days, at annual rate of \$46,149 prorated, effective September 1, 2021.

RESOLVED: The administration recommends the ratification of the approval of a change in position and classification of Nikeya Pressley from: Secretary to the Vice Principal at Cheltenham High School to: Human Resources Coordinator, Grade 6, at the Administration Building, 7.5 hours per day for 260 days, at annual rate of \$56,712 prorated, effective September 20, 2021.

Appointment of Support Staff

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of Timothy Bell as Part Time Building Aide, Tier 1, at Elkins Park Elementary School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$14.37, to be hired provisionally pending statutory requirements, effective August 24, 2021. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Janae Reid as Building Aide, Tier 1, at Myers Elementary School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$14.37, to be hired provisionally pending statutory requirements, effective August 24, 2021. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Anne Sudzina as Lunch/Recess Aide, Tier 1, at Glenside Elementary School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$14.37, to be hired provisionally pending statutory requirements, effective August 24, 2021. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Ruth Shaw as Part-time Attendance Office Secretary, Tier 2A, at Cedarbrook Middle School, part-time 4.9 hours per day for 200 days, at an hourly rate of \$20.23, to be hired provisionally pending statutory requirements, effective August 24, 2021. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Heather Simmons as a Paraeducator, Tier IIA, at Elkins Park Elementary School, 7 hours per day for 184 days, at an hourly rate of \$15.76, to be hired provisionally

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pending statutory requirements, effective August 24, 2021. A 90-day probation period is required.

Termination of
Classified Employee

Termination of Classified Employee

RESOLVED: Administration recommends the termination of employment of classified employee #1045 pursuant to Section 5-514 of the Pennsylvania School Code and information provided to the Board of School Directors, effective September 21, 2021.

Approval of Salary
Adjustment

Salary Adjustment

RESOLVED: The administration recommends horizontal salary column movement, effective August 24, 2021 for professional employees per the attachment, in as much as they have submitted official evidence of credits earned.

Approval of Service
Agreements

Approval of Service Agreements

RESOLVED: The administration recommends the approval of the agreements with Aveanna Healthcare, and its subsidiaries, Loving Care Agency, Inc. and Pediatric Service of America, LLC, to provide Wellness Staff for Covid-19 testing for staff and students, as per the attached agreements and pricing as indicated.

RESOLVED: The administration recommends approval of the contract with the Montgomery County Intermediate Unit to secure the services of Charles Linderman as interim Director of Business Services for an unspecified period of time effective Monday, September 20, 2021 at a rate of \$125 per hour.

Stipend Position

Stipend Position

RESOLVED: The Superintendent recommends the approval of Derek Pittman for the supplemental assignment of Homebound Instruction effective September 22, 2021 for the 2021-2022 school year at an hourly stipend of \$43.00, not to exceed 5 hours per week.

RETIREMENTS

Retirements

The Acting Superintendent accepted the following retirements:

Amy Uhr, Special Education Teacher at Cheltenham High School, effective August 7, 2021, end of workday. Ms. Uhr has been a district employee for 15.5 years.

David Reim, Computer Technician at Cedarbrook Middle School, effective October 1, 2021. Mr. Reim has been a district employee for 21 years.

RESIGNATIONS

Resignations

The Acting Superintendent accepted the following resignations:

Porsche Johnson, Paraeducator 1:1 at Wyncote Elementary School, effective August 10, 2021.

Troy Rivera, Custodian, Grade 18, at Cheltenham High School, effective August 16, 2021.

Torreanta Harrison, Building Aide, at Cedarbrook Middle School, effective August 11, 2021

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Angela Forrest, Paraeducator at Cheltenham High School, effective August 12, 2021.

Rachel Blancato, Kindergarten Assistant at Wyncote Elementary, effective September 10, 2021, end of work day.

Dana Walker, Digital Content Specialist at the Administration Building, effective October 1, 2021, end of work day.

Stephen Chinta, Acting Director of Facilities and Maintenance at the Administration Building, effective September 17, 2021, end of work day.

Jeffry Schott, as Director of Business Services at the Cheltenham Administration Building, effective September 17, 2021, end of work day.

**NON-DISCRETIONARY
LEAVES OF ABSENCE**

Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

Lori Felgoise, Vice Principal at Cheltenham High School, be granted a sabbatical leave of absence from August 16, 2021 through February 16, 2022 for the Restoration of Health, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Felgoise's return to work date is February 17, 2022.

**EDUCATIONAL
AFFAIRS**

Upon motion by Mr. Burdell-Williams, seconded by Mr. Fishbein, the following resolutions were unanimously adopted.

**Approval of
Conferences**

Approval of Conferences

Civic Online Reasoning: Sorting Fact from Fiction on the Internet

RESOLVED: The administration recommends ratification of the attendance and payment of expenses for Mike Kwas, Cheltenham High School, to participate virtually in the Civic Online Reasoning: Sorting Fact from Fiction on the Internet on the following dates, 09/09/2021 - 09/11/2021, with an estimated cost of \$375.00 to be paid from the general fund account.

2021 Four County Business Officials Workshop

RESOLVED: The administration recommends approval of the attendance and payment expenses for Lieu Kim, Assistant Director of Business Services, to attend the 2021 Four County Business Officials Workshop on the following dates, 9/29/2021 - 10/1/2021, with an estimated cost of \$636.80 to be paid from the general fund account.

Wilson Foundations® Virtual Launch Workshops

RESOLVED: The administration recommends approval of the attendance and payment expenses for the following teachers to participate virtually in the Wilson Foundations® Virtual Level K Launch Workshops on 9/29/2021 listed with an estimated cost of \$389.75 (each) to be paid from the general fund account:

- Kirstin Brown, Kindergarten Teacher - Glenside Elementary School
- Caitlin McCalister, Kindergarten Teacher - Glenside Elementary School
- Dina Kilpatrick, Kindergarten Teacher - Myers Elementary School

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- Shannon Benner, Kindergarten Teacher - Wyncote Elementary School
- Keely Clauson, Kindergarten Teacher - Wyncote Elementary School

RESOLVED: The administration recommends approval of the attendance and payment expenses for the following teacher to participate virtually in the Wilson Foundations® Virtual Level 2 Launch Workshops on 10/12/2021 listed with an estimated cost of \$389.75 to be paid from the general fund account:

- Susan Dunham, Second Grade Teacher - Glenside Elementary School
- Ryan Morrison, Second Grade Teacher - Glenside Elementary School

ALAS Education Summit

RESOLVED: The administration recommends approval of the attendance and payment expenses for Renato Lajara, Principal-Cheltenham High School, to attend the 18th Annual Association of Latino Administrators & Superintendents (ALAS) Education Summit in Washington, D.C. on the following dates, 10/8/2021 - 10/9/2021, with an estimated cost of \$1,350.00 to be paid from the general fund account.

2021 PA Cooperative Education Conference

RESOLVED: The administration recommends approval of the attendance and payment expenses for Brittney McKenna, Special Education Teacher - Cheltenham High School, to participate virtually in the 2021 PA Cooperative Education Conference on the following dates, 10/14/2021 - 10/15/2021, with an estimated cost of \$349.50 to be paid from the general fund account.

A/CAPA Fall Conference 2021

RESOLVED: The administration recommends approval of the attendance and payment expenses for Vicky Sanchez, Data Systems Specialist, to attend the A/CAPA Fall Conference 2021 in Hershey, PA on the following dates, 10/27/2021 - 10/29/2021, with an estimated cost of \$793.00 to be paid from the general fund account.

Approval of Educational Service Agreement

Approval of Educational Service Agreement

RESOLVED: The administration recommends approval of the educational service agreement between the District and the parent/guardian of the student identified below by a confidential student number in the form presented to the Board:

Student #: 403214

Student #: 403520

Approval of Agreement

Approval for Agreement for an Approved Private School Placement

RESOLVED: The administration recommends the Board approve the Approved Private School Agreements. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

Student #: 406965

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Student #: 405766

Approval of Volunteer

Approval of Volunteer

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:

- Howard Hoffman

FINANCIAL AFFAIRS
Approval of Payments

Approval of Payments

RESOLVED, the administration recommended approval of bills for payment for the period August 1, 2021 through August 31, 2021, in the following amounts in accordance with the list submitted to the board.

FUND	CHECK NUMBERS	AMOUNT
General Fund	159576-159798	1,345,724.99
Food Service	2651	140.00
Payroll Fund	12958-12965	779.88

Upon motion by Mr. Cohen, seconded by Ms. Lowman, the resolution was unanimously passed.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions or comments.

PUBLIC COMMENTS
ON NON-AGENDA
ITEMS

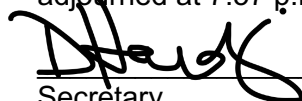
There was one (1) public comment received on non-agenda items (via email). ***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

Lisa Hesbacher, Wyncote: Can you please provide an update with regard to the superintendent search

Thank you,
Lisa Hesbacher
Wyncote PA

MEETING
ADJOURNED

Upon motion by Mr. Fishbein, seconded by Ms. Haywood, the meeting adjourned at 7:57 p.m.



Secretary

Pamela Henry

Pamela Henry (07-13-2021) 8:35 EDT

President