

LEGISLATIVE BOARD MEETING The Legislative Meeting of the Board of School Directors of the Cheltenham School District was held on Tuesday, May 12, 2020, at 7:04 p.m. virtually via Zoom meeting. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. Haywood, Mr. England, Mr. Schultz, Ms. Henry, Mr. Burdell -Williams, Mr. Scott, Mr. Fishbein, Dr. Smith – Assistant Superintendent, Dr. Marseille – Superintendent, Mr. Roos -Solicitor, Ms. Michaels, Business Manager, and Mrs. Mance - Secretary.

Mr. Pender was absent.

The following members of the staff were present:
Mr. Barone, Director of Technology
Ms. Collins, Director of Secondary Education
Mr. Kaufman, Director of Communications
Ms. Tolbert- Jackson, Director of Human Resources
Dr. Gallagher, Director of Special Education
Dr. Cheryl Horsey, Director of Student Services
Mr. Teasdale, Director of Facilities

There 52 attendees were online for the virtual board meeting.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Cheltenham by Mr. England.

RECOGNITIONS The retirees were recognized by their respective Administrators and the CHS student representatives were recognized for the 2019-2020 school year.

SUPERINTENDENT’S REPORT Dr. Marseille shared the following with the Board and community:

- Equity Meeting
- High School Graduation
- Fall Opening
- Upcoming Meetings

SOLICITOR’S REPORT Mr. Roos announced there was one Executive Session since the last board meeting:

SUNSHINE ANNOUNCEMENTS **Tuesday, May 5, 2020**
Agenda Build
Immediately followed by Facilities Affairs Committee Meeting
Immediately followed by Financial Affairs Committee Meeting
Tuesday, May 12, 2020
Executive Session - Personnel
Agenda Review
Regular Legislative Board Meeting

PUBLIC COMMENTS ON AGENDA ITEMS ONLY There were no public comments on agenda items.

STUDENT REPRESENTATIVE Kamaria Green The Cheltenham High School Student representative presented the following information:

- Communication
- Decision Day 2020
- Teacher Appreciation Week
- Stucco Applications
- Class of 2020

APPROVAL OF
CHELTENHAM
EDUCATORS
ASSOCIATION
AGREEMENT

Upon motion by Mr. Schultz, seconded by Mr. Burdell -Williams, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Board of School Directors approves the tentative Agreement with the Cheltenham Educators Association (CEA) effective July 1, 2019, through June 30, 2022, as set forth in the tentative Agreement presented to the Board, subject to labor counsel and administration’s approval on the final wording.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.

RESOLUTION CALLING
FOR CHARTER SCHOOL
FUNDING REFORM

Upon motion by Mr. England, seconded by Ms. Henry, the following resolution was adopted:

RESOLVED, the Board of School Directors approves the resolution calling for charter school funding reform.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.

TREASURER’S REPORT

Upon motion of Mr. Fishbein, seconded by Mr. Burdell-Williams, the Treasurer’s Report for the period ending April 2020, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England reported the Montgomery County Intermediate Unit Committee discussed the following agenda items at the May 11, 2020 meeting: Approved the new Executive Director. The next meeting is scheduled for Wednesday, May 20, 2020.

EASTERN REPORT

Mr. Burdell – Williams stated the Eastern Center for Arts and Technology has not met since the last Board meeting. The next meeting is scheduled for Wednesday, May 13, 2020 via zoom.

FINANCIAL AFFAIRS
COMMITTEE

Mr. Schultz reported the Financial Affairs Committee discussed the following agenda items at the May 5, 2020, meeting: Approval of Minutes, 2020-21 FSMC COVID-19 renewal, 2019-20 Budget and COVID-19 Impact update, and 2020-21 Budget. Mr. Schultz announced the next meeting is scheduled for Tuesday, June 2, 2020, at 7:00 p.m. via zoom virtual meeting.

APPROVAL TO ADOPT
THE FINAL 2020-2021
PROPOSED BUDGET

Upon motion by Mr. Fishbein seconded by Ms. Henry, the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board approves the proposed final budget for the fiscal year 2020-21 be made available for public inspection and advertised, as provided under Section 687 of the Pennsylvania School code, in the following form:

NOTICE IS HEREBY GIVEN that the Board of School Directors of Cheltenham Township has prepared a proposed budget showing estimated expenditures in the amount of \$122,204,864 for the school year beginning July 1, 2020, and the same may be examined in the office of the Secretary of the School Board and the Superintendent in the Administration Building, 2000 Ashbourne Road, Elkins Park, Montgomery County, Pennsylvania as well as online on the district’s website, at any time prior to June 9, 2020, when the budget will be adopted at a public meeting of the Board of School Directors to be held at 7:00 P.M. on that date.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.

- APPROVAL OF THE FOOD SERVICE MANAGEMENTN CONTRACT COVID-19 EMERGENCY RENEWAL FOR 2020-2021
- Upon motion by Mr. England seconded by Mr. Fishbein, the following resolution was adopted:
- RESOLVED, upon recommendation of the Administration the Board of School Directors approves the one (1) year extension of the Food Service Management Contract with Chartwells with an operating return of no less than \$120,000.
- On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.
- EDUCATIONAL AFFAIRS COMMITTEE
- Ms. Henry stated the Educational Affairs Committee has not met since the last Board meeting. Ms. Henry announced the next meeting is scheduled for Tuesday, May 19, 2020, at 6:30 p.m. via zoom virtual meeting.
- FACILITIES COMMITTEE
- Mr. Cohen reported the Facilities Committee discussed the following agenda items at the May 5, 2020, meeting: Approval of minutes, School District Building Maintenance Updates, Facilities Capital Improvement Plan Update, and School Dude Update. Mr. Cohen announced the next meeting is scheduled for Tuesday, May 5, 2020, at 7:00 p.m. via zoom virtual meeting.
- LIAISON GROUP
- Mr. Cohen stated the Liaison Group has not met since the last board meeting and they have no current or future meetings scheduled at this time.
- POLICY COMMITTEE
- Ms. Haywood stated the Policy Committee has not met since the last Board meeting. Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, May 27, 2020, at 8:00 a.m. via zoom virtual meeting.
- COMMUNICATIONS COMMITTEE
- Mr. Fishbein stated the Communications Committee has not met since the last Board meeting. Mr. Fishbein announced the next meeting is scheduled for Thursday, May 28, 2020, at 7:00 p.m. via zoom virtual meeting.
- LEGISLATIVE REPORT
- Ms. Haywood reported the Montgomery County Legislative Committee discussed the following items at their last meeting: The CARES ACT, State Waivers, SNAP Benefits, PA revenues, Property tax legislation, Act 13, Emergency relief for school districts, Advocacy day, Charter school reform, and mandate relief.
- PERSONNEL
Termination of
Classified Employee
- Upon motion by Mr. Fishbein, seconded by Mr. Scott, the following resolution was adopted:
- RESOLVED, upon recommendation of the Administration the Board of School Directors approves the termination of employment of classified employee #10645 pursuant to Section 5-514 of the Pennsylvania School Code and information provided to the Board of School Directors, effective immediately.
- On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.
- Information Items:**
- 1. Retirements**
- The Superintendent accepted the following retirements:**
- a. Aldo Braccia, Grade 2 Teacher at Myers Elementary School, effective June 17, 2020, end of workday. Mr. Braccia has been a district employee for 23 years.
 - b. Robert Lepak, Maintenance Mechanic at the Administration Building, effective August 01, 2020. Mr. Lepak has been a district employee for 30 years.

2. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

a. Kamisha Wilson, Inclusion Paraeducator at Glenside Elementary School, granted an unpaid leave of absence from March 09, 2020 until the end of the 2019-2020 school year, under the provisions of the Family & Medical Leave policy. Ms. Wilson’s return to work date is August 25, 2020.

b. Claire Ercolono, C.L.A.S.P. Secretary at the Administration Building, granted a change in an unpaid leave of absence From: March 30, 2020 until June 08, 2020, To: March 30, 2020 until April 30, 2020, under the provisions of the Family & Medical Leave policy. Ms. Ercolono’s return to work date is May 01, 2020.

c. Deborah Ferlitto, Health and Physical Education Teacher at Cedarbrook Middle School, be granted a sabbatical leave of absence from August 25, 2020 through January 25, 2021 for the restoration of Health, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Ferlitto’s return to work date is January 26, 2021.

EDUCATION AFFAIRS
Approval of
Conferences
Approval of Educational
Settlement Agreement
Approval of Agreement
for an Approved Private
Placement

Upon motion by Mr. Fishbein, seconded by Mr. Cohen, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Michael Kennedy, School safety Officer to attend the Basic SRO Training in Wayne, Pa on the following dates, 07/20/2020 - 07/24/2020, with an estimated cost of \$495.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the educational service agreement between the District and parents of the student identified below by confidential student number in the form presented to the Board.

- Student # 403360

RESOLVED, upon recommendation of the Administration the Board approves the Approved Private School Agreement and Addendum. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

- Student: 406779
- Student: 410594

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of 2019-2020
Budget Transfers
Approval of Payments
Approval of 2020-2021
Lunch Prices
Approval of Student
Accident Insurance
Approval of Real Estate
Tax Collection Dates for
Fiscal Year 2020-21

Upon motion by Mr. Schultz, seconded by Mr. Fishbein, the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2019-2020 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration the Board approves the bills for payment for the period April 1, 2020, through April 30, 2020, in the following amounts in accordance with the list submitted to the board.

Approval of Bid #20/21
Instructional Supplies
Approval of MCIU Joint
Purchasing Bid Award
Approval of PLANCON
Part K – Series of 2019A

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	156356-156509	\$1,140,572.17
Payroll Fund	12401-12431	\$27,276.59
Food Service Fund	2521-2522	\$97,749.82
Student Activities Fund	2899-2906	\$4,537.63

RESOLVED, upon recommendation of the administration the Board approves the school lunch/food prices for the 2020-21 school year, which reflects no increase from 2019-20.

	2019-20	2020-21
Elementary Schools (Grades K-6)	\$2.85	\$2.85
Middle School (Grades 7-8)	\$3.25	\$3.25
High School (Grades 9-12)	\$3.25	\$3.25
Adult Lunch	\$4.00	\$4.00

RESOLVED, upon recommendation of the administration the Board approves the a-la-carte lunch prices for the 2020-21 school year as attached.

RESOLVED, upon recommendation of the administration the Board approves Axis Insurance Company, through American Management Advisors, Inc./Alive Risk, be approved to provide the following for 2020-21:

All Sports Insurance, Primary Excess over \$100, Plan AAA (2020-21 Budget)	\$7,720.00
Voluntary Student Accident Insurance, Primary Excess over \$100, Plan AA:	\$100.00
K-12 School Time Coverage	\$30.00
24 Hour Coverage	\$116.00

RESOLVED, upon recommendation of the administration the Board approves the fiscal year 2020-21 the final date for real estate tax payments in discount period be Wednesday, September 2, 2020 and for the face period be Wednesday, November 4, 2020.

RESOLVED, upon recommendation of the administration the Board approves the lowest responsible bidders as listed for a total of \$19,819.80.

Vendor	Amount - \$
Kurtz Brothers	\$2,095.76
National Art & School Supplies	\$5,693.68
W.B. Mason	\$12,030.36

RESOLVED, upon recommendation of the administration the Board approves the MCIU Joint Purchasing bid as awarded by the Montgomery County IU#23 Board for copier paper for the total amount of \$39,542.11 for the period of July 1, 2020, through June 30, 2021.

RESOLVED, upon recommendation of the administration the Board gives authorization to submit to the Pennsylvania Department of Education PlanCon Part K – Project Refinancing, General Obligation Bonds, Series of 2019A (partial refunding of Series of 2013).

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell -Williams, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. Scott, and Mr. England. Absent: Mr. Pender. Negative: None.

Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions.

PUBLIC COMMENTS

Two public comments on non-agenda items were emailed to the Board. Those comments were entered into public record and can be found in the enclosed document.

MEETING ADJOURNED

Upon motion by Mr. Burdell - Williams, seconded by Mr. Scott and unanimously approved, the meeting was adjourned at 9:40 p.m.

DocuSigned by:

Crystal Mance

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Secretary

DocuSigned by:

Julie Haywood

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President

Non - Agenda Questions from May 12, 2020 Virtual Legislative Board Meeting

I was a teacher at Cheltenham High School. The custodians there are incredible - we literally could not do our job without them. Please consider these men and women and all that they do for our children, support them in these difficult times.

Thank you,
Joe Rozek

I am writing today in regards to your upcoming budget vote, particularly with reference to considering outsourcing custodial services. As a teacher in a nearby district, I know exactly what happens when such services are outsourced and it's not good, nor is it worth the savings one might expect from such a move.

In my school, students and teachers are constantly expressing concern about the condition of the buildings. Trash isn't picked up, floors aren't mopped (or even swept), bathrooms are disgusting, and toilet paper dispensers are not refilled. The Phys Ed teacher regularly complains of unsafe conditions due to lackluster cleaning (& worries about serious injuries being the result). Despite a process for noting these concerns, nothing ever gets better. This has been going in for years (ever since we got rid of our own staff). This is all happening in a top-notch suburban district, not a cash-strapped, tax-base deprived, often wrongfully forgotten urban community.

As concerns about coronavirus began to emerge, students and teachers became even more concerned about this situation. Stories of desks being cleaned with mops that were used on dirty floors began to circulate. Smudges and dirt remained on desks even as additional crews were brought in and assurances of deep cleaning were offered. Many expressed concerns about not feeling safe. Undoubtedly, this pandemic has demonstrated the importance of having committed essential workers.

These conditions are certainly linked to outsourcing and low-bid contracting. Teachers often see the staff of our cleaning company sleeping in empty classrooms or watching tv during their shifts. Frankly, I don't blame them because they are undoubtedly paid relatively poorly and have no allegiance to the school. Without such an allegiance, the job is all about the paycheck. Such extrinsic motivation doesn't always produce the best results. And, turnover of employees is often high. Sometimes, this is all a recipe for subpar work. Again, I don't intend to denigrate these employees; instead, I think they deserve better, too.

The custodian in a school is truly an invaluable member of the community. Our two contracted custodians get thanked at graduations and in the playbill of each show. The "cleaning" company does not. The students recognize their contributions and value their presence. Our custodians set up events and keep the building running. The teachers feel safe staying late into the evening because they know and trust the people in the building. These essential workers care about the

community because they are members of it. They deserve to be treated with the utmost respect and outsourcing sends the opposite message.

I have been so proud of how our community has handled the pandemic. As a parent of a graduating senior, I've been touched by all of the positive, supportive messages and actions coming from the leadership. As a teacher, I was moved by the the schools' thoughtful acknowledgment of Teacher Appreciation Week (so much more genuine and meaningful than other celebrations I've seen). We are doing so many things right as a community. I urge you to respect and value the people who work with our kids, from the custodians to CLASP teachers to aides, by keeping them as part of our community. Please, don't make the same mistake made by my employer.

Respectfully,

Carole Burton-Haldeman
proud 22-year Cheltenham resident &
Parent of members of Class of 2017 & 2020