

September 2019

Taking the Advanced Placement exams is an important part of all AP coursework. Cheltenham High School encourages all students to take AP exams for the AP classes in which they are enrolled. Scoring well on an AP exam can often earn students college credit for their high school class, saving a significant amount on tuition.

For the 2020 AP exams, the registration process is different than in previous years. College Board has made significant timeline and process changes:

- **Step 1:** Students should have already logged into their College Board accounts in AP classes and signed up as a member of that class. If not, please have them meet with their AP teacher to do so.
- **Step 2:** If students plan on taking the test, they must click on the link provided on the school website or visit www.TotalRegistration.net/AP/393280. To complete registration, students must answer all of the required questions. Registration is not complete until students have printed the confirmation page provided at the end of the registration session. Online AP exam registration will begin on Friday, Sept. 13 at 7 a.m. and end on Monday, Nov. 4 at 11:59 p.m.

This year, each AP exam costs \$98. **New this year: The school district will pay for every student to take one test.** If a student is enrolled in more than one test, payment for all subsequent tests is the responsibility of the family. Cheltenham High School would like all students to be able to take their AP exams. Students requiring financial assistance or who receive free/reduced lunch should register online and indicate that they qualify for financial assistance. If approved, the AP exam fee will be \$20. **If a student registers now and decides not to take the test, the student will pay the College Board's \$40 fee. Also, if a student does not register now and later decides to take the exam, the College Board will assess a \$40 fee, which will also apply to students on free/reduced lunch.**

Cheltenham High School is excited to offer families the convenience of paying exam fees online at the time of registration. Please be sure to have a credit card or debit card available before beginning registration. Paying online is a great way to ensure prompt registration and avoid the need to mail in a check.

Important dates for the registration process:

- Friday, Sept. 13 at 7 a.m. - Registration begins
- Monday, Nov. 4 at 11:59 p.m. - Registration ends
- Thursday, Nov. 7 at 11:59 p.m. - Registrations that have not been paid for will be cancelled and exams will not be ordered.

Lastly, all students who are registered to take an AP exam are expected to attend classes on their scheduled testing date. If you have an AP exam scheduled for the morning, then you will attend 8th period lunch followed by 9th and 10th period classes. If you have an afternoon exam, then you will attend 1st, 2nd and 3rd period classes and will have 4th period lunch before entering the AP exam. If you have any questions, please contact [Mrs. Gallagher](#).