

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: November 11, 1995

REVISED: May 8, 2018

CHELTENHAM SCHOOL DISTRICT

<p>Authority</p> <p>Guidelines</p>	<p style="text-align: center;">810. TRANSPORTATION</p> <p>The District shall provide or contract for the transportation of students to and from school at regularly scheduled hours and for the transportation of students on field trips, in accordance with applicable law.</p> <p>The primary goal of the District’s provision for transportation services shall be the safe and efficient transportation of students. Maximizing the energy efficiency of the District’s provision for transportation services, which could include, but is not limited to, the utilization of propane powered vehicles, shall be a primary consideration.</p> <p><u>Student Eligibility for Transportation Services</u></p> <p>Students eligible for transportation may be required to walk up to one and one-half (1 ½) miles to the location of the bus stop for transportation services, except otherwise required by Board Policy or applicable law.</p> <p>Transportation shall be provided to the following individuals:</p> <ol style="list-style-type: none"> 1. Transportation shall be furnished to all K-6 school students living in an area greater than one (1) mile from the school. Transportation shall be furnished to all middle school students living in an area greater than one and one half (1½) miles from school and to all high school students living in an area greater than two (2) miles from school. 2. Students who are enrolled in a non-public school which is not operated for profit and which is located within the District’s boundaries, or outside the District’s boundaries at a distance not exceeding ten (10) miles, by the nearest public road. The distance requirements as specified in Paragraph 1 immediately above also apply to students enrolled in non-public schools. 3. Students with transportation services specified in their Individualized Education Program (IEP) or Service Agreement, in accordance with the provisions of such IEP or Service Agreement. 4. Students who are enrolled in a vocational-technical school, as required by law.
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5. Students who reside within the mile limits, as specified in Paragraph 1 above, but whose walking routes are found to be hazardous by the Department of Transportation.
6. Homeless students and students placed in foster care, as required by Board Policy and applicable law.
7. Students with multiple residences whose parents provide evidence of joint custody entitling the student to transportation, as follows: For students whose parents both reside within the District's boundaries and share physical custody of the student equally, transportation will be provided to both residences based on a schedule provided to the student's principal. Transportation will not be provided to the residence of a parent located outside the District's boundaries or to another public school district, unless required by law.

Field Trips

Transportation of students on field trips, and the number of chaperones to accompany students on such trips, shall be provided in accordance with Board Policy and Administrative Regulation 121 (Field Trips) and applicable law.

Required Background Checks; Crime Reporting

A school vehicle driver shall not be employed until they have complied with the mandatory background check requirements for criminal history and child abuse and the District or contractor has evaluated and approved the results of that screening process.

School vehicle drivers and/or the District's transportation contract carriers shall be responsible to inform the District in writing at the beginning of each school year whether or not they or any of their employees:

1. Have been charged, subsequent to approval as a school vehicle driver, with a criminal offense that would bar their employment as school vehicle drivers or contracted service providers.
2. Have been charged with or convicted of crimes that affect their suitability to have direct contact with children.

This responsibility is in addition to the requirements regarding certifications/clearances that must be presented to the District when an individual is initially hired by the District or the applicable contract carrier.

The District and any applicable contract carrier shall have procedures in place to

<p>Delegation of Responsibility</p>	<p>ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</p> <p>If any school vehicle drivers have been charged as stated in this Policy, the transportation contract carriers shall immediately notify the District of the name of the employee, nature of the offense, and the status of the disposition. The District will review this information to determine if the employee may continue to transport District students.</p> <p><u>Regulations Regarding Diesel-Powered Vehicles</u></p> <p>The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.</p> <p>The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on District property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.</p> <p><u>Video and Audio Recording on School Vehicles</u></p> <p>The Board authorizes the use of video and audio recording on school vehicles for disciplinary and security purposes. The intention of video and audio recording on school vehicles is to provide a safe environment for students, school personnel and contracted personnel. The Board directs the Superintendent or designee to ensure that:</p> <ol style="list-style-type: none">1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.2. This Policy and the accompanying Administrative Regulation is posted on the District's publicly accessible website.3. Each school year, this Policy is included in the student handbook, and in any other District publications that sets forth the comprehensive rules, procedures, and standards of conduct. <p><u>Additional Guidelines</u></p> <p>The Board requires that all school vehicles transporting students have adequate liability insurance and that annual emergency drills are conducted on school vehicles</p>
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	<p>as required by law.</p> <p>The school vehicle driver shall be responsible for the discipline of students while they are being transported.</p> <p>The principal or designee may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation during the period of suspension.</p> <p>Annually, the Board shall approve, at a public meeting of the Board, all contracted employees who will serve as school vehicle drivers for the District.</p> <p>The Business Manager or designee shall be responsible for ensuring the maintenance of a record of students transported to and from school on each school bus run and trip, and for the submission of any reports to the Commonwealth regarding student transportation required by law/regulation.</p> <p>The Superintendent shall develop Administrative Regulations implementing this Policy which shall, at a minimum, establish rules of conduct for student behavior on school vehicles and detail the consequences for failure to act in accordance with the established rules.</p> <p>Cross Reference: Board Policy/AR 218 (Student Discipline)</p>
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