

What to Do When Your Child is Absent:

- ❑ Call Child Check the night before or the morning of the absence. Dial 215.881.6410 and press #1. (This does not excuse the absence, but just notifies us that the child will not be in school that day.)

- ❑ Send a note to school with the child or email weattendance@cheltenham.org explaining the absence within 3 days of the return.

- ❑ If you know about the absence ahead of time, send a note before they are absent.
 - If the absence is an extended vacation (more than 3 days) it must be approved by Dr. Clark BEFORE the vacation.

- ❑ Check with your child's teacher to see if there is any work and/or in-school assignments that are due and must be completed.

Further information on attendance can be found on the [School District Attendance Policy](#).